

Application Management System Training

Terminology

The Application Management System (AMS) is the BC Oil and Gas Commission's online portal for the submission and payment of oil and gas permit applications. Here are some of the terms featured in the system:

Term	Definition
Application Analysis Report	The Application Analysis Report informs the applicant of environmental, social and land issues within a given area. Applicants can generate this report by uploading a shapefile within the Application Analysis page of AMS or when applicable, under the Application Information Land tab.
Application Area	The Application Area is the area required to carry out an oil and gas activity and includes road rights of way, pipeline rights of way and well and/or facility sites.
Application Information	<p>The following sections may be required for an application in AMS and are represented as tabs under Application Information within the navigation panel. Application Information includes required information for the entire application; not individual activities:</p> <ul style="list-style-type: none"> - Spatial - Administrative - Land - Forestry - Stewardship - Agriculture - Archaeology - Consultation & Notification / Rights Holder Engagement - First Nations - Maps and Plans - Attachments <p>Please note that based on the application type selected and dependent on the spatial data uploaded, some Tabs will not be required to be populated. When this occurs, a message will be displayed under the specific Tab advising the user why the Tab is not required to be populated.</p>
Application Components	<p>The main components of an application are found on the navigation panel:</p> <ol style="list-style-type: none"> 1. Overview 2. Activity Information 3. Application Information 4. Quick links (to be updated in the near future) 5. Spatial Data 6. Attachments
Activity Information	Activity Information displays all the activities within an application in the navigation panel. The information for each of the activities listed includes Activity Overview, Activity Details and in some cases Activity Land Details.



Application Package	Used to describe the first three steps users must complete before starting the application process. They include: identifying the application and activity type; identifying the proponent; and accepting the application disclaimer.
Application Status	The current status of an application will show in the dashboard and can be: in progress; submitted; in review; in revision; timed out; approved; refused; or withdrawn. Refer to Appendix A of the Application Management System Manual for more information pertaining to Application Status.
Area Type	Applicants are required to submit spatial data representing the land area required to carry out the Oil and Gas activity being applied for. The Area Type indicates whether the land required is New, Permissioned, Additional or Replacement. The Area Type is used by AMS to determine whether or not a Land Review is required. Refer to the Spatial Data Submission Standards Manual for more information pertaining to spatial standards associated with AMS.
Navigation Panel	Within an application, the left hand side panel is referred to as the Navigation Panel and helps users navigate to the main components of the application.
Shapefile Attributes	A shapefile stores nontopological geometry and attribute information for the spatial features in a data set. The attribute(s) entered when a shapefile is being created will determine what populates specific data fields in AMS.
Shapefile Template	All spatial data packages uploaded into AMS to make an application to the Commission must adhere to the AMS Spatial Data Submission Standards. The standards outline the geometry and attribute requirements of the shapefile packages. Empty shapefile templates can be downloaded to ensure users are following Spatial Data Submission Standards when preparing spatial data packages.
Spatially Derived	Spatially derived values are computed within AMS where uploaded spatial data is used to populate specific fields.
Technical Requirements	The technical requirements describe the engineering information that is associated with the applicable activity and must be completed for the application to be successfully submitted.

