



# Application Management System January 2020 Release Guide

**VERSION 1.0: Jan 30, 2020**

## About the Commission

The BC Oil and Gas Commission (Commission) is the single-window regulatory agency with responsibilities for regulating oil and gas activities in British Columbia, including exploration, development, pipeline transportation and reclamation.



The Commission's core roles include reviewing and assessing applications for industry activity, consulting with First Nations, ensuring industry complies with provincial legislation and cooperating with partner agencies. The public interest is protected by ensuring public safety, protecting the environment, conserving petroleum resources and ensuring equitable participation in production.

### VISION

Safe and responsible energy resource development for British Columbia.

### MISSION

We provide British Columbia with regulatory excellence in responsible energy resource development by protecting public safety, safeguarding the environment and respecting those individuals and communities who are affected.

### VALUES

#### Transparency

Is our commitment to be open and provide clear information on decisions, operations and actions.

#### Innovation

Is our commitment to learn, adapt, act and grow.

#### Integrity

Is our commitment to the principles of fairness, trust and accountability.

#### Respect

Is our commitment to listen, accept and value diverse perspectives.

#### Responsiveness

Is our commitment to listening and timely and meaningful action.



## Additional Guidance

As with all Commission documents, this manual does not take the place of applicable legislation. Readers are encouraged to become familiar with the acts and regulations and seek direction from Commission staff for clarification. Some activities may require additional requirements and approvals from other regulators or create obligations under other statutes. It is the applicant and permit holder's responsibility to know and uphold all legal obligations and responsibilities.

Throughout the manual, there are references to guides, forms, tables and definitions to assist in creating and submitting all required information. Additional resources include:

- [Glossary and acronym listing](#) on the Commission website.
- [Documentation and guidelines](#) on the Commission website.
- [Frequently asked questions](#) on the Commission website.
- [Advisories, bulletins, reports and directives](#) on the Commission website.
- [Regulations and Acts](#) listed on the Commission website.

## Table of Contents

About the Commission.....	2
Additional Guidance .....	3
Table of Revisions.....	5
Chapter 1: Introduction .....	6
Chapter 2: Description of Changes .....	7
2.1 Change to Spatial Validation in the Application Analysis Tool.....	7
2.2 Changes to Historical Road Submissions and Road Amendment Applications.....	7
2.3 Changes to the Information Requirements for NEB Pipeline Right of Way Applications .....	8

## Table of Revisions

The Commission is committed to the continuous improvement of its documentation. Revisions to the documentation are highlighted in this section and are posted to the [Documentation Section](#) of the Commission's website. Stakeholders are invited to provide input or feedback on Commission documentation to [OGC.Systems@bcogc.ca](mailto:OGC.Systems@bcogc.ca) or submit feedback using the [feedback form](#).

Version Number	Posted Date	Effective Date	Chapter Section	Summary of Revision(s)
1.0	Jan. 30, 2020	Jan. 30, 2020	Various	This document outlines changes to the Application Management System (AMS) for the Jan. 30, 2020 release.  For more information, refer to INDB 2020-05

## Chapter 1: Introduction

On Jan 30, 2020, a new release of the Application Management System (AMS) will be made available. The following changes are included:

- Change to the spatial validations in the Application Analysis Tool.
- Changes to validations for Historical Road submissions and Road Amendment applications.
- Changes to the information requirements for NEB Pipeline Right of Way applications.

This guide provides a brief overview of the changes and instructions on how to navigate the system with these changes.

## Chapter 2: Description of Changes

### 2.1 Change to Spatial Validation in the Application Analysis Tool

What was the change?

The Application Analysis Tool has been updated to validate shapefiles for Changes In and About a Stream (CIAS) that include “Non-Classified Drainage” (NCD).

What is the user impact?

Users may upload and validate their shapefile prior to creating an application using the Application Analysis Tool. Validation rules have been implemented to ensure “NCD” may only be included with a shapefile for CIAS activity authorized under the *Water Sustainability Act*.

**NOTE:** “NCD” is not applicable to new OGAA applications where CIAS are applied with an OGAA activity (ie. well, pipeline, facility, road, geophysical), or for amendment applications where the original permit included an OGAA activity.

### 2.2 Changes to Historical Road Submissions and Road Amendment Applications.

What was the change?

AMS will display active roads segments for selection where applicable. Spatial data will be required to be uploaded for active segments only.

What is  
the user  
impact?

**Road Amendments:**

When creating a Road Amendment application, only active road segments will be displayed and available for selection in the “Application Determination Number-Permitted Activities” column.

**Historical Submission:**

Validations have been updated for Historical Road Submissions so the spatial file must only include active road segments.

## 2.3 Changes to the Information Requirements for NEB Pipeline Right of Way Applications

What  
was the  
change?

AMS will no longer display information or technical details that are not required for NEB Pipeline Right of Way amendment applications.

What is  
the user  
impact?

Information requirements under the Overview and Details tabs have been updated in NEB Pipeline Right of Way Amendment applications to only display data applicable to the application type.

The Pipeline Details tab will now only request the following information:

- Pipeline Segment ID
- Physical Pipe Length (m)
- From and To Location
- Pipe Outer Diameter (mm)