

## COVID-19 VACCINATION VERIFICATION FOR EXTERNALS POLICY

### FREQUENTLY ASKED QUESTIONS

Updated November 2021

1. **Are staff from other employers working alongside BC Oil and Gas Commission (Commission) employees, such as contractors, required to be vaccinated by January 10, 2022?**

Yes. The *COVID-19 Vaccination Verification for Externals Policy* requires staff from other employers working alongside Commission employees in our workplaces to be fully vaccinated.

2. **Who must provide proof of vaccination to enter Commission workplaces?**

All External Contractors working alongside Commission employees are required to be fully vaccinated prior to entering any Commission office or worksite. Commission employees are responsible to ensure all External Contractors provide proof of full vaccination. An External Contractor is anyone who is not an active employee of the Commission, including office-based contractors, field-based contractors, consultants, Commission Board members, vendors and service providers, and visitors.

3. **Who must verify proof of vaccination of External Contractors to enter our workplace?**

People verifying vaccination include Commission Sponsors (meeting organizers), contract managers and any other Commission employee responsible for allowing access to a Commission office or worksite.

4. **How will proof of vaccination of external visitors be conducted?**

Commission employees confirm vaccination status by viewing a digital or paper version of a valid vaccine passport. Proof of vaccination must be shown either in person or via a live video conference. Emailed, photocopied, or verbal verifications will not be accepted as proof of vaccination.

5. **Do I have to verify my vaccination status every time I come to a Commission office for a meeting?**

If the meeting organizer or another delegate has confirmed proof of vaccination in the past and remembers that the person has confirmed proof of vaccination, they don't need to be re-checked. No lists will be created or kept of someone's vaccination status. However, it's recommended visitors come prepared with proof of vaccination and ID, in case there is a spot audit or check required.

6. **How will it be publicized that proof of vaccination is required?**

Signs, such as those reading "proof of vaccination required beyond this point", will be posted

where employees or others are entering a Commission office or worksite. When sending meeting invitations, Commission staff may choose to include proof of vaccination requirements, or provide alternatives such as virtual meetings or teleconference numbers.

**7. For contractors performing orphan work, do vaccine passports for all contract staff and subcontractors need to be checked?**

A contractor that is performing work at an orphan site will need to agree to contract terms requiring that all personnel that require access to an orphan site to fulfill their contract obligations, are fully vaccinated against COVID-19. Compliance checks will involve verification of a valid vaccine passport, at the discretion of the Commission employee visiting the orphan site.

**8. Do contractors performing orphan work need to provide copies of vaccine verification to the Commission?**

The Commission does not require a contractor to submit information on any individual's vaccination status; however, the Commission's Orphan Restoration staff may perform random field checks to ensure the contractor's personnel (employees and subcontractors) at an orphan site are fully vaccinated against COVID-19.

**9. If contract personnel will be working on an orphan project but will not be required to visit an orphan site, is the contractor required to ensure they are fully vaccinated?**

Personnel performing work under an orphan contract that do not require access to an orphan site are not required to be fully vaccinated to fulfill this particular contract requirement.