

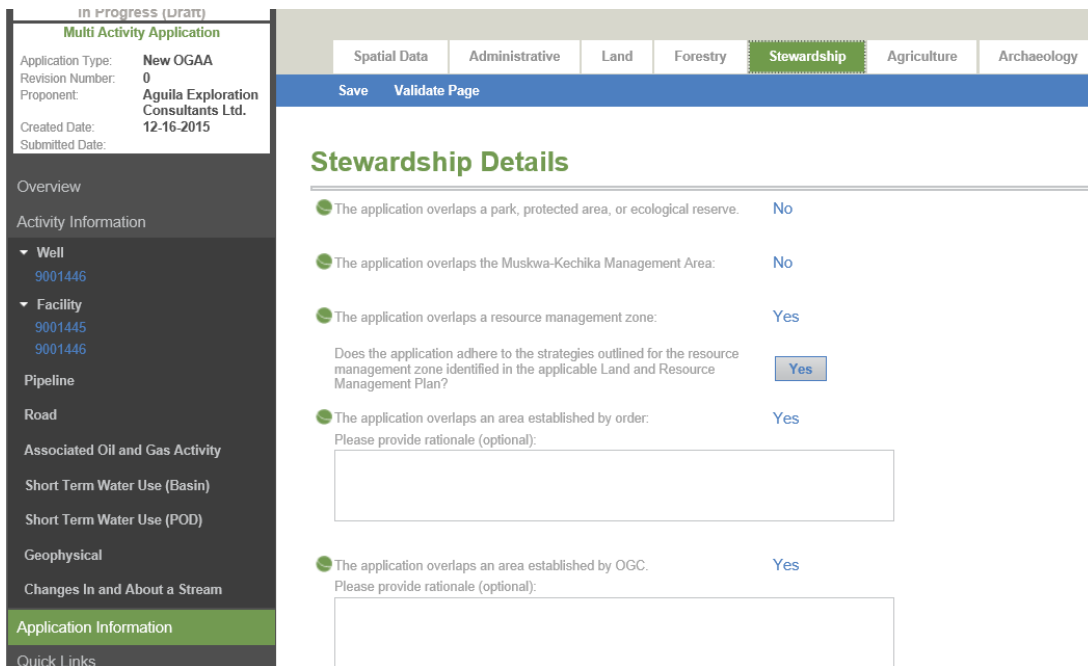
Application Management System Training Completing Stewardship Details

Application information in AMS is a combination of spatially driven data, technical data and administrative data entered into the system. Each application requires details which must be entered by the user. This guide will outline how to input stewardship details into AMS. **For more details see the relevant section in the Oil and Gas Activity Application Manual.**

PREREQUISITE: Users must have created an application and successfully uploaded spatial data.

Step 1. Find *Application Information* in the navigation panel

In the left hand menu of the Application panel, click *Application Information*. Once clicked, a horizontal tab menu will load indicating what details are required for the selected application.



The screenshot shows the AMS application interface. On the left is a navigation panel with a sidebar menu. The 'Application Information' item is highlighted in green. The main content area has a horizontal tab menu with 'Stewardship' selected. Below the tabs are 'Save' and 'Validate Page' buttons. The 'Stewardship Details' section contains several questions with 'Yes' or 'No' answers and a 'Yes' button for a specific question.

Question	Answer
The application overlaps a park, protected area, or ecological reserve.	No
The application overlaps the Muskwa-Kechika Management Area:	No
The application overlaps a resource management zone:	Yes
Does the application adhere to the strategies outlined for the resource management zone identified in the applicable Land and Resource Management Plan?	<input type="button" value="Yes"/>
The application overlaps an area established by order:	Yes
Please provide rationale (optional):	
<input type="text"/>	
The application overlaps an area established by OGC:	Yes
Please provide rationale (optional):	
<input type="text"/>	

Step 2. Click the *Stewardship* tab and complete details

Click on *Stewardship* to load details for new land applications. If the application is not for new land, a message will appear advising that stewardship details are not required. Once stewardship details are loaded, complete the fields. Data can be validated at the end of each page to ensure data entered matches business rules. **Please ensure that data is saved before leaving the page.**

