

Application Management System Training

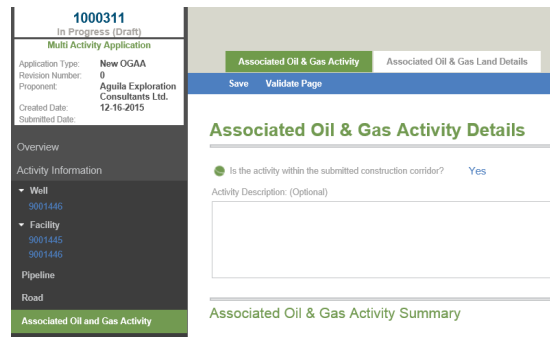
Completing Associated Oil & Gas Activity Information

Application information in AMS is a combination of spatially driven data, technical data and administrative data entered into the system. Each activity requires a set of technical information which must be entered by the user. This guide will outline how to input associated oil and gas activity technical information into AMS. **For more details see the relevant section in the Oil and Gas Activity Application Manual.**

PREREQUISITE: Users must have created an application and successfully uploaded spatial data.

Step 1. Find Associated Oil & Gas Activity in Activity Information

In the left hand menu of the Application page, under *Activity Information* click the associated oil and gas activity that you would like to enter details for. Once clicked, a horizontal tab menu will load indicating what details are required for the selected activity.



Step 2. Complete the technical details

The tabs on the top menu correspond to technical details required for the associated oil and gas activity. These do not need to be completed in order, but please save before navigating away from a page otherwise **ALL UNSAVED DATA WILL BE LOST**. The *Associated Oil and Gas Activity* sections need to be completed for each application. Data can be validated at the end of every page to ensure the data entered matches business rules.

- **Associated Oil and Gas Activity section**

Complete the associated oil and gas activity for each uploaded activity by expanding each of the panels. All fields are mandatory unless specified *Optional*.

- **Associated Oil and Gas Activity section**

Complete the land details for each of the uploaded activities.

