

2015 Carbon Neutral Action Report

BC Oil and Gas Commission





About the

BC Oil and Gas Commission

The BC Oil and Gas Commission (Commission) is the provincial, single-window regulatory agency with responsibilities for regulating oil and gas activities in B.C., including exploration, development, provincial pipeline transportation, processing and reclamation. The Commission's core roles include reviewing and assessing applications for industry activities, consulting with First Nations, ensuring industry complies with provincial legislation and partnering with other responsible agencies. The public interest is served through protecting public safety, conserving the environment and ensuring equitable access to natural gas and petroleum resources.

For general information about the Commission, please visit www.bcogc.ca or phone 250-794-5200.



Commission office locations & northeast B.C. natural gas resource plays .

Mission

We regulate oil and gas activities for the benefit of British Columbians.

We achieve this by:

- Protecting public safety,
- Respecting those affected by oil and gas activities,
- Conserving the environment, and
- Supporting resource development.

Through the active engagement of our stakeholders and partners, we provide fair and timely decisions within our regulatory framework.

We support opportunities for employee growth, recognize individual and group contributions, demonstrate accountability at all levels, and instill pride and confidence in our organization.

We serve with a passion for excellence.

Vision

To provide oil and gas regulatory excellence for British Columbia's changing energy future.

Values

Respectful

Accountable

Effective

Efficient

Responsive

Transparent

Top Three Actions Taken Towards Carbon Neutrality in 2015

1. Twelve fleet vehicles were refreshed with more fuel efficient units.

2. The RightFax system was implemented in all Commission locations. RightFax enables “fax-to-email” and “email-to-fax” functionality which saves the paper required for both outgoing and incoming faxes.

Paper faxes are no longer produced at stand-alone fax machines or Multi-Function Devices.

3. The Print Fleet in all Commission locations was refreshed with newer, more efficient models.

FOB Authentication is now in place and is required to access and print files sent to a printer. Each Multi-Function Device has a fob/card reader attached for users to scan their existing key FOB to authenticate print jobs. This feature ensures the security of Commission staffs printed documents, as well as enables employees to retrieve their print jobs from any Multi-Function Device in any Commission location.

The defaults were also all set to black and white printing as well as duplex (two-sided) printing to reduce printer paper volume and colour ink costs.



2015 Greenhouse Gas Emissions

In the 2015 calendar year, the Commission emitted 410 tonnes of carbon dioxide equivalent (CO₂e) from sources covered under the Carbon Neutral Government Regulation.

Offsets Applied to Become Carbon Neutral in 2015

The Commission has purchased offsets to achieve carbon neutrality, as required by the Carbon Neutral Government Regulation using the web-based reporting system SMARTTool. The 401 tonnes of CO₂e offsets have resulted in the Commission's achievement of carbon neutrality for 2015, as required by the Carbon Neutral Government Regulation.

Future Plans for Emissions Reduction Activities

In 2016, the Commission plans to replace three vehicles with more fuel efficient units. Due to budget constraints, the Commission is not planning to replace any other assets in 2016. The Commission will continue to utilize the FOB Authentication and RightFax system to reduce GHGs as described in the three core actions taken in 2015.

Additionally, the Commission's Corporate Property and Administration team will evaluate the option to adjust the vehicle policy as it pertains to travel for either training or business meetings. Travel to locations farther than 800 kms/round trip may be done via air travel instead of using Commission vehicles, thus reducing the Commission's emissions.

Contact

This is the seventh Carbon Neutral Action Report or Small Emitters Form prepared and submitted by the BC Oil and Gas Commission. This submission was prepared in accordance with the Greenhouse Gas Reduction Targets Act adopted in November 2007 by the Ministry of Environment's Climate Action Secretariat.

This submission is updated annually with new information and statistics. A current copy is available on the Commission website at www.bcogc.ca. For specific questions or enquiries regarding this report, please contact:

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Executive Sign-off



Paul Jeakins
Commissioner and CEO