



New Submission Process for Well Suspensions and Inspections

EFFECTIVE DATE: SEPT. 11, 2017

The BC Oil and Gas Commission (Commission) is advising operators that well suspensions and inspections, currently submitted through the Well Suspension/Inspection Form to OGCDrilling.Production@bcogc.ca, must be submitted exclusively through the [eSubmission](#) portal effective September 11 at 8am PDT, 2017.

As per Section 25 (2) of the Drilling and Production Regulation, the permit holder is required to submit a report to the Commission within 30 days of the suspension of a well. As of September 11, this report will be submitted in an online form in the new Suspend Well menu option in eSubmission. Reporting requirements have also been enhanced with this change to include:

- Absolute Open Flow (AOF) calculations.
- Whether tubing is present.
- Additional wellhead maintenance and visual inspection information.
- A new attachments section.

Operators reporting inspections for historically suspended wells in eSubmission will be required to provide this additional information regarding suspensions to ensure alignment with these new submission requirements.

Operators must have the Drill Comp Prod Rep security role in eSubmission to submit these reports. More details on eSubmission security roles and how they can be obtained can be found in the [Company Admin in KERMIT](#) document or the [eSubmission Quick Reference Guide: Setting up an Account and Security Roles](#).

More information on eSubmission can be found in the [eSubmission Portal User Guide](#) on the [eSubmission webpage](#). Please also refer to the [Oil and Gas Activity Operations Manual](#) for further guidance on regulatory requirements. Both documents will be updated with these changes on September 8, 2017.

Should you have any questions regarding this Industry Bulletin, please contact:

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