



## Changes to the Application Management System and AMS Payment

**EFFECTIVE DATE:** MARCH 22, 2018

The BC Oil and Gas Commission (Commission) releases regular updates to the Application Management System (AMS), including AMS Payment, to improve workflow and functionality.

Changes for this update will be effective **March 22 at 7:00 a.m. PDT** and include:

- *Enhanced validation for Facility applications with a facility type of 'Well Facilities'.*  
Under the Well Facility Details section, it will be mandatory for applicants to enter a valid Well Authorization (WA) number for wells associated with a proposed facility. This ensures the WA number entered is valid and the well and facility belong to the same permit holder. The legal location of the associated well will display next to the WA number in the Well Facility Details section. Please note that applicants will no longer be able to remove a well authorization associated with a well facility through an amendment. A request for removal should be submitted by emailing [servicedesk@bcogc.ca](mailto:servicedesk@bcogc.ca).
- *System enhancements for amendments to well permits.*  
Enhancements will enforce rules around adding a new, or modifying an existing, well bottom hole. In cases where a well does not have a rig release date, the applicant will be able to amend existing Bottom Hole Details and/or add new ones as needed. Where the well has a rig release date, existing Bottom Hole Details will not be editable (with the exception of some data fields). Further guidance will be available in the next update of the Oil and Gas Activity Application Manual.
- *Changes to align with the updated Consultation and Notification regulation.*  
As per the recent changes in the Consultation and Notification regulation, AMS is enhanced to remove validation between the Consultation and Notification radius and the Emergency Planning Zone in pipeline, well and facility applications.
- *Enhancements for Pipeline Permit Holder Levy Invoices and Payment in AMS Payment.*  
All invoices produced, and payments made, for annual Pipeline Permit Holder Levies under the Fee, Levy and Security Regulation will now be conducted through AMS Payment. Notification for invoices and instructions will be distributed by email. Please note that it is the applicant's responsibility to log in to AMS Payment and check for any invoices due. Invoices will no longer be mailed out. If your company does not have an AMS Payment account, information on how to set up an account, as well as other information on the system, can be found on the [AMS Payment webpage](#).

Should you have any questions regarding this Industry Bulletin, please contact:

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