



NOTICE OF CONSTRUCTION START SUBMISSION CHANGES

EFFECTIVE DATE: Apr. 24, 2019

The BC Oil and Gas Commission is changing the process for submitting a Notice of Construction Start for a well, road, associated oil and gas activity (AOGA), stream crossing or National Energy Board (NEB) ancillary. Effective April 24, 2019 8:00 a.m. information related to these activities currently submitted to OGC.ExternalNotifications@bcogc.ca using either the Notice of Construction Start or Notice of Road Construction Start form must be submitted via the eSubmission online portal.

This change enhances the Commission’s capabilities for providing oversight and compliance for NCS submission requirements. For permit holders, the new process increases efficiency by reducing the number of forms that must be submitted via email, centralizing more operational submission requirements in the eSubmission system, and creating additional consistency across activity types.

E-mailed forms will no longer be accepted after April 23, 2019 at 4:00 p.m.

Users submitting notices in eSubmission will require the ‘Notices’ security role. Users who do not have this role will need to contact their company administrator to have this role assigned in KERMIT. Refer to the [eSubmission Reference Guide](#) for more information about creating accounts and obtaining security roles.

The May monthly updates to the [Oil and Gas Activity Operations Manual](#) will reflect the changes found in this release. In addition, an updated [eSubmission User Guide](#) will be available by April 24, 2019 on the Commission’s website.

There are no changes to the existing process for submitting a Notice of Construction Start for activities not noted above, including pipelines and facilities.

The following table summarizes permit holders’ NCS submission timeline requirements, along with the submission method that will be in effect as of April 24. 2019.

Activity Type	Submission Method	Submission Timeline
Well	Online Submission by eSubmission system.	Notice must be submitted at least 48 hours before construction is to begin.

Facility	Online Submission by KERMIT system.	Notice must be submitted at least two days before construction is begin.
Pipeline	Online Submission by KERMIT system.	Notice must be submitted at least two days before construction is to begin.
Road	Online Submission by eSubmission system.	Notice must be submitted within at least 72 hours and not more than 30 days prior to starting construction.
Associated Oil and Gas Activity	Online Submission by eSubmission system.	Notice must be submitted at least 48 hours before construction is to begin.
Stream Crossing	Online Submission by eSubmission system.	Notice must be submitted at least 48 hours before construction is to begin, or as per the permit, if activities under the stream crossing authorization are not part of current construction of another activity where a notice of construction start has been submitted.
NEB Activity	Online Submission by eSubmission system.	Notice must be submitted at least 48 hours prior to the commencement of activities under this permit.

Should you have any questions regarding this Industry Bulletin, please contact:

Shannon Weatherill
 Director, Permit Operations & Administration
 BC Oil and Gas Commission
 250-794-5333
Shannon.Weatherill@bcogc.ca