



February 12, 2007

Regarding the OGAA Implementation: All necessary regulations, documents and background information on OGAA can be found at www.ogc.gov.bc.ca/OGAA/
For any questions pertaining to the status of this document, please contact the Commission at (250) 261-5700.

ORDER #OGC 07-02

Subject: Pipeline and Facilities Manual and Associated Planning and Construction Guide Update

In anticipation of introducing an electronic application submission system, the Oil and Gas Commission (OGC) has updated the Pipeline and Facilities Operations Manual (manual) and associated forms. The purpose of the manual is to provide industry with guidance on pipeline and facility responsibilities with respect to the following:

- OGC's application review process,
- preparation of required application forms and submissions, and
- approval documents issued.

The update manual outlines the processes and requirements with respect to pipeline and facility applications including an overview of the procedures that will be followed by the OGC.

The updated manual also provides new guidance with respect to completion of application forms, the post approval process, tenures and fees, transfer of assets, and surveys required. Other process enhancements include the amalgamation of Operations Engineering Branch applications (BC-20 & BC 21 applications); and requirements for Waste Management and Emergency Response Plans.

The BC-20, *Application for Production Facility*, and the corresponding BC-20 instructions have been revised in order to streamline the application process and provide the OGC with improved information on higher risk facilities. The new BC-20 form and instructions can be downloaded at the electronic link in the manual. The BC-21 form and associated electronic link will remain unchanged for this season.

Downstream Industry Sector

A secondary addition included in the manual is the introduction of an administrative definition of the Downstream Industry Sector with specific information devoted to guidance for this sector. See section 15.1.

Planning and Construction Guide

Changes in the Pipeline and Facilities Manual have also been reflected in the OGC Planning and Construction Guide. Consequential amendments have been made to capture efficiencies in standard cleared corridor width for multi use corridors, resulting in reduced footprint.

.../2

Pipeline applications that conform to the Guide will be screened as routine; which will assist in reducing application review times.

Implementation

All pipeline and facility applications and submissions are now required to use the updated forms and manual. To allow for a transition period the previous version of submission forms will be accepted until March 12, 2007.

Updated forms can be found on the OGC website at [Pipeline and Facilities Manual and Submission Forms](#).

The updated Planning and Construction Guide can be viewed at the following web-link [Planning and Construction Guide](#).

For further clarification and/or information, please contact:

Bob Purdon,
Sr. Land Use Specialist,
Technical Services & Regulatory Affairs Branch
250-356-2922
Email: bob.purdon@gov.bc.ca

Original signed by:

Ross Curtis
Commissioner